


CASUALTY CLEARING OFFICER

1st of 2 cards

CASUALTY CLEARING OFFICER			
TASK	DESCRIPTION	✓	TIME
			
1	Don high visibility tabard inscribed "Casualty Clearing Officer" and protective helmet.		
2	Check communications/radio talk group and start a log.		
3	In liaison with the Bronze Commander, establish an appropriate safe location for the Casualty Clearing Station and Ambulance Loading Point.		
4	Stay focussed on your role. DO NOT ATTEMPT RESCUE OR TREATMENT OF CASUALTIES.		
5	In liaison with the Parking Officer consider that the Casualty Clearing Station is: <ul style="list-style-type: none"> • Close to the ambulance circuit (access, egress) • On hard standing • Safe from hazards • Making use of existing buildings or shelter 		
6	If not already on scene or mobile to scene consider requesting temporary shelter.		
7	Request the appropriate medical assistance within the Casualty Clearing Station and ensure that there is an appropriate level of healthcare professionals for the station.		
8	In liaison with the Medical Incident Advisor, brief and manage the medical/ambulance staff in the Casualty Clearing Station.		

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9	<p>Ensure that:</p> <ul style="list-style-type: none"> • Adequate protection exists. Liaise with Safety Officer. • Separate triage area is marked out. • Transportation needs are prioritised. • Records (Patient ID) are kept on patient movements (Casualty Clearing Log) via the Loading Officer 		
10	Request the Primary Triage Officer to report how many patients are present and number of each triage category present.		
11	Appoint a Secondary Triage Officer to coordinate the triage sort and re-triage each patient every 15 minutes within the Casualty Clearing Station		
12	Maintain regular communication with the Bronze Commander, Medical Advisor and Secondary Triage Officer.		
13	Ensure medical supplies are available. Allocate an Equipment Officer.		
14	<p>In liaison with the Secondary Triage Officer provide separate identifiable areas or sectors for triage categories and ensure the categories are segregated appropriately:</p> <ul style="list-style-type: none"> • Red - Immediate First Priority (P1) • Yellow - Urgent Second Priority (P2) • Green - Delayed Third Priority (P3) • White/Black - Dead 		
15	As patients arrive from the forward incident site to the Casualty Clearing Station ensure that they have been triage sieved and have a triage label attached to them		
16	Ensure that patient documentation is initiated and maintained even if limited details are obtained.		
17	In liaison with the Loading Officer, Air Support Officer and Medical Advisor agree effective patient transportation to hospital.		
18	Ensure an effective handover of patients to Loading Officer for allocation of transportation to hospital.		
19	Ensure appropriate skill levels are available as required for each casualty en-route to hospital.		
20	Compile a debrief report of the incident.		

